EECS 4422/5323 - Site Visit Rubric

The site visit is intended to be a check-in on the progress you have made in your project. You will be assigned a time slot during your lab session, and during that time will be expected to meet with your instructor and go through the following items:

- Demonstrate what progress you have made so far in your project. This could take the form of a walk-through of any code which you have already implemented, data handling which you have sorted out, or code from other sources which you have figured out how to run and use in your project.
- Clearly explain what steps you plan to take next in order to complete your project. This includes responding to any potential issues pointed out in comments on your proposal.

The rubric for marking is given in the following table. Marks can be also be assigned between columns (e.g. 0.75 or 0.25), and the total mark will be assigned as the sum of the weight times the assigned mark for each criteria (total out of 5).

Criteria	1	0.5	0	Relative Weight
Demonstration of progress	Student shows major progress toward at least one primary component of the project.	Student shows some progress, but it is largely introductory or limited in scope, such as gaining tool familiarity or performing background research.	Student is not able to demonstrably show progress toward project completion.	3
Communication of plan for completion	Student clearly explains what steps remain in order to satisfactorily complete the project goals.	Student articulates a plan toward the completion of their project, but some concerns or issues of clarity remain.	Student does not demonstrate an understanding of what steps are still outstanding in order to attain project goals.	2